# Contents

Case Opening Items
Case Upload2
Open Voluntary BK Case
Open Involuntary BK Case2
Claims Related Items
Claim Actions and Reaffirmation Agreement2
File Claims
File Claims/Documents-ePOC 2
Miscellaneous Items
Acknowledgement of Fee Due
Creditor Maintenance
Judge/Trustee Assignment
Pleadings
Appeal4
Miscellaneous (1 of 2: Affidavit-Notice of Service)
Miscellaneous (2 of 2: Objection-Writ Service)
Miscellaneous (2 of 2: Objection-Writ Service)
Motions/Applications (1 of 5: Abandon-Confirm)7
Motions/Applications (1 of 5: Abandon-Confirm)

Schedules & Plan Items	15
Chapter 7 Schedules Events	15
Chapter 9 Schedules Events	15
Chapter 11 Schedules Events	16
Chapter 12 Schedules Events	17
Chapter 13 Schedules Events	17

#### Adversary Menu

Answers	18
Motion/Application	18
Motion/Application [CLOSED CASES]	18
Complaint, 3 <sup>rd</sup> , cross, counter	18
Complaint & Summons	19
Miscellaneous	19
Motions (1 of 2: Abstention – Reconsider)	20
Motions (2 of 2: Recusal - Writ)	21
Motions [CLOSED CASES]	22
Notices	22
Open an AP Case – COMPLAINT or REMOVAL	22
Open an MP Case - Registration of Foreign Proceeding	22

Case Opening Items

**Case Upload** 

**Open Voluntary BK Case** 

**Open Involuntary BK Case** 

**Claims Related Items** 

## **Claim Actions and Reaffirmation Agreement**

Attachment to Proof of Claim 3001(c)(1) and (d) Certificate of Service **Creditor Request for Notice Disclosure Statement RE: Reaffirmation Agreement** Document re: Claims Notice of Change of Address Notice of Mortgage Payment Change Notice of Postpetition Mortgage Fees, Expenses, and Charges Notice of Request for Mortgage Forbearance **Objection to Claim** Objection to Transfer of Claim **Reaffirmation Agreement** Response to Doc re: Claims Response to Objection to Claim Response/Objection to Notice of Final Cure Payment Rule 3002.1 Transfer of Claim Withdrawal of Claim Withdrawal of Document re: Claims

**File Claims** 

File Claims/Documents-ePOC

### **Miscellaneous Items**

### Acknowledgement of Fee Due

Adversary Proceeding Fee Due Ch. 13 Installment Payment Ch. 7 Installment Payment Chapter 11 Final Payment in FULL Chapter 12 Final Payment in FULL Chapter 13 Final Payment in FULL Chapter 15 Final Payment in FULL Chapter 7 Final Payment in FULL Conversion Fee Due Ch. 13 to ch. 7

### **Creditor Maintenance**

Enter individual creditors

Upload list of creditors file

## Judge/Trustee Assignment

### Pleadings

### Appeal

Addendum to Record on Appeal Agreed Statement in Lieu of Record on Appeal **Appellant Designation Appellee Designation Appellee Statement of Election** Certification of Direct Appeal to Court of Appeals Certification of No Transcript Ordered **Cross Appeal** Election to Appeal Joint Certification to Court of Appeals Notice of Appeal and Statement of Election-Form 417A Notice of Docketing Notice of Appeal Notice of Docketing Record on Appeal Notice of Request for Extension of Time to File Transcript Objection to Referral to BAP **Request for Certification of Direct Appeal** Request for Transcript re: Appeal Response to Statement of Evidence in Lieu of Transcript Statement of Evidence in Lieu of Transcript Statement of Issues on Appeal Supplemental Statement Re: Certification of Direct Appeal **Transcript Ordered** Transmittal of Appeal

#### Pleadings

## Miscellaneous (1 of 2: Affidavit-Notice of Service)

Affidavit Appearance of Child Support Creditor or Representative (Form 2810) Audio CD Order Brief / Memorandum of Law Certificate of Service Certificate of Service of Tax Information to Requestor **Certification Re: Domestic Support Obligation** Chapter 15 List **Creditor Request for Notice** Cure of Residential Judgment **Debtor Repayment Plan** Debtor's Election of Small Business Designation Debtor's Rebuttal of Presumption of Abuse Declaration **Disclosure Statement RE: Reaffirmation Agreement** Document (Misc. Items ONLY i.e. Power of Attorney, Death Certificate, Ballots, etc.) **Employee Income Records** Exhibit/Witness List Exigent Circumstances re: Credit Counseling **Expenses Re: FVPS** Financial Management Course (Form 423) - Debtor Education Initial Statement of Eviction Judgment (Form 101A) Intent to Cure Default Interrogatories **Involuntary Creditor List** Involuntary Summons Service Executed Involuntary Summons Service Unexecuted Notice of Attorney's Appearance and Request for Notice Notice of Change of Address Notice of Commencement of Case Notice of Intent to Request Transcript Redaction Notice of Intention Notice of Opportunity to Object/Respond Notice of Service

#### Pleadings

### Miscellaneous (2 of 2: Objection-Writ Service)

Objection to Debtor(s) Claim of Exemptions **Objection to Homestead Exemption Objection to Professional Fees Ombudsman Report Operating Report** Petition Foreign Proceeding (Chapter 15) **Pre-Trial Statement** Protection of Property from Damage Rebuttal of Presumption of Undue Hardship Re: Reaffirmation **Recision of Reaffirmation Agreement Release From Active Duty** Report (Miscellaneous) Report of Unclaimed Funds by Ch 13 Trustee Request for Admission / Document Request for Debtor to File Tax Return Request for Issuance of Writ **Request for SSN Modification** Satisfaction of Judgment Statement About Payment of Eviction Judgment (Form 101B) Statement in Support of Reaffirmation Agreement Statement of Compensation Statement of Corporate Ownership Statement of Debtor's Temporary Exclusion from Means Test Statement of Good Faith Stipulation Subpoena Summary of Ballots **Tax Documents Transcript Redaction Request** Update EOUST Stats Waiver of Discharge Withdrawal of Claim Withdrawal of Document re: Claims Writ Service

#### Pleadings

### Motions/Applications (1 of 5: Abandon-Confirm)

Abandon Abate Payments Abstention Under Section 305 Access to Tax Documents Accounting Adequate Protection Administrative Expenses Allow Claims **Allow Payment Arrearages** Amend/Modify/Alter (Excluding Plan) Appear Pro Hac Vice Appoint Creditors' Committee **Appoint Examiner Appoint Trustee** Appointment of Consumer Privacy Ombudsman Approval Assume Lease or Executory Contract Assume/Reject Authority Authority to Obtain Credit Under Section 364 Avoid Lien Avoid Lien on Household Goods Bar Debtor **Bifurcate Hearing** Borrow / Incur **Cancel Hearing Cancel Meeting of Creditors** Certification to Court of Appeals Change Location of Hearing Compel / Enforce **Compel Production** Compensation Compensation - Ch. 13 ONLY Comply **Compromise Controversy** Confirm Termination or Absence of Stay

#### Pleadings

### Motions/Applications (2 of 5: Consolidate-Hardship)

Consolidate Contempt **Continuation of Utility Service Continue Hearing Continue Meeting of Creditors Damages for Creditor Misconduct Defer Fee Delay Discharge** Deposit Funds into Court Registry Determine Final Cure and Mortgage Payment Rule 3002.1 **Determine Mortgage Fees and Expenses Determine Validity of Payment Change Discharge Debtor Dismiss Case Dismiss Debtor** Dismiss Party (Other than Debtor) Employ Examination **Exemption from Credit Counseling** Exemption from Financial Mgt/DSO **Exemption from Means Test Exparte Relief Expedite Hearing** Expunge Extend / Enlarge Plan Payments Extend / Enlarge Time to File Reaffirmation Agreement Extend / Enlarge Time to Pay Filing Fee **Extend Automatic Stay Extend Deadline to File Schedules Extend Time** Extend Time to Appeal Under Rule 8002(c) Extend/Enlarge Exclusivity Period for Filing 11 Plan & Dscl Stmt Extension of Time Re: Transcript File Amended Proof of Claim File Claim After Claims Bar Date **Final Decree Fix Time for Filing Ballots** Hardship Discharge

#### Pleadings

### Motions/Applications (3 of 5: Impose-Remove)

Impose Automatic Stay In Forma Pauperis/Waive Ch 7 Filing Fee In Limine **Increase Assurance Payment** Inspect Interpleader Deposit (28 U.S.C. Section 1335) Interpleader Disbursement (28 U.S.C. Section 1335) Intervene Joint Administration Leave to Amend or File Leave to Appeal Limit Notice More Definite Statement/Clarify Objecting to Discharge (Rule 4004) Pay Pay Filing Fee in Installments (Application / Motion) **Preliminary Injunction** Prohibit Use Cash Collateral **Protective Order** Quash / Strike Reaffirmation Reconsider Recusal Redeem Property of the Estate Refund **Reinstate Case** Reinstate Document **Reinstatement of Retiree Benefits Reject Lease or Executory Contract Release Funds from Court Registry Relief from Stay** Relieved Remand Remove Debtor as Debtor in Possession **Remove Professional** 

#### Pleadings

### Motions/Applications (4 of 5: Reopen-Waiver)

Reopen Chapter 11 Case Reopen Chapter 12 Case Reopen Chapter 13 Case Reopen Chapter 15 Case Reopen Chapter 7 Case **Reopen Chapter 9 Case Request for Certification of Direct Appeal** Request for Claims Bar Date - Ch 11 Debtor ONLY **Restrict Public Access/Redact** Sanctions Seal Case Seal Document Sell Set Hearing Set Last Day to File Proofs of Claim Set Off Setting Property Value Sever / Split / Deconsolidate Chapter 11 Case Sever / Split / Deconsolidate Chapter 12 Case Sever / Split / Deconsolidate Chapter 13 Case Sever / Split / Deconsolidate Chapter 7 Case Shorten Time Stay **Stay Pending Appeal** Strict Compliance Substitute Attorney **Temporary Restraining Order** Transfer Bankruptcy Case to Another Division Transfer Bankruptcy To Another Bankruptcy Court **Unclaimed Funds** Unseal Case **Unseal Document** Use Cash Collateral Vacate / Set Aside Vacate / Set Aside Discharge Waive / Excuse Appearance Waive Discharge Waiver of Credit Counseling

### Pleadings

### Motions/Applications (5 of 5: Vacate-dismiss case)

Vacate / Set Aside Vacate / Set Aside Discharge Waive / Excuse Appearance Waive Discharge Waiver of Credit Counseling Withdraw As Attorney Withdraw Motion Withdraw/Rescind/Terminate Document Withdrawal of Reference Writ convert Ch. 13 to Ch. 7 convert case 11 to 7 convert case 12 to 11 convert case 12 to 13 convert case 12 to 7 convert case 13 to 11 convert case 7 to 11 convert case 7 to 13 convert case 9 to 7 convert case to 12 dismiss case

### Pleadings

# Motions/Applications [Available in CLOSED CASES]

Audio CD Order **Continue Hearing** Certificate of Service Defer Fee **Extend Time** Notice of Opportunity to Object/Respond **Reopen Adversary** Reopen Chapter 11 Case Reopen Chapter 12 Case Reopen Chapter 13 Case Reopen Chapter 15 Case Reopen Chapter 7 Case Reopen Chapter 9 Case Restrict Public Access/Redact Shorten Time Trustee Reopen Case and Direct Appointment of Trustee UST Reopen Case and Direct Appointment of Trustee Withdraw Motion

### Pleadings

#### Notices

Notice Convert Ch. 12 to Ch. 7 Notice Convert Ch. 13 to Ch. 7 Notice Denying Discharge Notice Setting Claims Bar Date - Ch. 11 Debtor ONLY Notice of Attorney Substitution Notice of Attorney's Appearance and Request for Notice Notice of Change of Address Notice of Commencement of Chapter 15 Case Notice of Filing Notice of Filing of Official Transcript Notice of Final Cure Mortgage Payment Notice of Foreign Representative's Intent to Commence Case Notice of Opportunity to Object/Respond Notice of Override of Preferred Address 342(e) Notice of Proposed Abandonment of Property of the Estate Notice of Proposed Use, Sale or Lease of Property Notice of Request for Mortgage Forbearance Notice of Service Notice of Substantial Consummation Notice to Creditors RE: Hearing Notice to Discontinue Notification Notice to Take Deposition

### Pleadings

### **Objection/Response**

### **Reference an Existing Pleading**

Objection Objection to Confirmation of Plan Objection to Transfer of Claim Reply Response Response to Doc re: Claims Response to Objection to Claim Response/Objection to Notice of Final Cure Payment Rule 3002.1

### **Other Answers**

Involuntary Answer Objection Objection to Claim Objection to Debtor(s) Claim of Exemptions Response

### Schedule & Plan Items

### **Chapter 7 Schedules Events**

Amended Petition, Schs, Stmts or Creditors (Excludes Plan, Credit Counseling) Credit Counseling Certificate DEFICIENT Schedules Filed (Excludes Plan, Credit Counseling) Disclosure of Compensation of Attorney for Debtor Individual Debtor's Stmt of Compliance with Credit Counseling Requirement Statement of Corporate Ownership Statement of Current Monthly Income Ch 7 (Form 122A) Statement of Intention

### **Chapter 9 Schedules Events**

20 Largest Unsecured Creditors Amended Petition, Schs, Stmts or Creditors (Excludes Plan, Credit Counseling) Chapter 9 Plan DEFICIENT Schedules Filed (Excludes Plan, Credit Counseling) Disclosure of Compensation of Attorney for Debtor Disclosure Statement Objection to Confirmation of Plan Statement of Intention

#### Schedule & Plan Items

### **Chapter 11 Schedules Events**

20 Largest Unsecured Creditors Amended Petition, Schs, Stmts or Creditors (Excludes Plan, Credit Counseling) Chapter 11 Plan Chapter 11 Small Business Plan **Corporate Resolution** Credit Counseling Certificate DEFICIENT Schedules Filed (Excludes Plan, Credit Counseling) Disclosure of Compensation of Attorney for Debtor **Disclosure Statement Disclosure Statement for Small Business Equity Security Holders** Extend/Enlarge Exclusivity Period for Filing 11 Plan & Dscl Stmt Individual Debtor's Stmt of Compliance with Credit Counseling Requirement **Objection to Confirmation of Plan Small Business Balance Sheet Small Business Cash Flow Statement** Small Business Income Tax Return **Small Business Statement of Operations** Statement of Corporate Ownership Statement of Current Monthly Income Ch 11 (Form 122B) Statement of Intention

#### Schedule & Plan Items

### **Chapter 12 Schedules Events**

Amended Petition, Schs, Stmts or Creditors (Excludes Plan, Credit Counseling) Certification Re: Domestic Support Obligation Chapter 12 Plan Credit Counseling Certificate DEFICIENT Schedules Filed (Excludes Plan, Credit Counseling) Disclosure of Compensation of Attorney for Debtor Individual Debtor's Stmt of Compliance with Credit Counseling Requirement Motion to Discharge Debtor Objection to Confirmation of Plan Statement of Corporate Ownership Statement of Intention

## **Chapter 13 Schedules Events**

Amended Petition, Schs, Stmts or Creditors (Excludes Plan, Credit Counseling) Certification Re: Domestic Support Obligation Chapter 13 Plan Credit Counseling Certificate DEFICIENT Schedules Filed (Excludes Plan, Credit Counseling) Disclosure of Compensation of Attorney for Debtor Individual Debtor's Stmt of Compliance with Credit Counseling Requirement Notice (only) of Opportunity to Object/Respond to Plan Objection to Confirmation of Plan Statement of Current Monthly Income Ch 13 (Form 122C) Statement of Intention Supplement to Schedule I/J (Ch 13 Post Petition Income)

#### Answers

### Motion/Application

Objection

Objection to Confirmation of Plan

Objection to Transfer of Claim

Reply

Response

Response to Doc re: Claims

Response to Objection to Claim

Response/Objection to Notice of Final Cure Payment Rule 3002.1

## Motion/Application [CLOSED CASES]

Objection Reply Response

# Complaint, 3<sup>rd</sup>, cross, counter

Answer to a Complaint Amended Answer Answer to Third Party Complaint Answer to Complaint and Counter-Claim Answer to Complaint and Cross-Claim Answer to Complaint and Third Party Complaint

#### **Complaint & Summons**

Amended Complaint Counterclaim Crossclaim Miscellaneous Proceeding (Registration of Foreign Proceeding) Notice of Removal Request for Re-Issuance of Summons Summons Service Executed Summons Service Unexecuted Third-Party Complaint

### Miscellaneous

AP Cover Sheet Affidavit Amended Answer Audio CD Order Brief / Memorandum of Law Certificate of Service Document (Misc. Items ONLY i.e. Power of Attorney, Death Certificate, Ballots, etc.) Exhibit/Witness List Interrogatories Notice of Attorney's Appearance and Request for Notice Notice of Change of Address Notice of Opportunity to Object/Respond **Pre-Trial Statement** Report (Miscellaneous) Request for Admission / Document Request for Issuance of Writ Response Satisfaction of Judgment Statement of Corporate Ownership Stipulation Subpoena Writ Service

**Motions** (1 of 2: Abstention – Reconsider) Abstention (Excludes Sec. 305) Amend / Modify / Alter Appear Pro Hac Vice Attorney Fees (AP) **Bifurcate Hearing** Certification to Court of Appeals Change Location of Hearing Compel / Enforce **Compel Production** Comply **Compromise Controversy** Consolidate Contempt **Continue Hearing Default Judgment** Defer Fee Deposit Funds into Court Registry **Dismiss Adversary Proceeding Dismiss Party** Entry of Default Examination **Exparte Relief Expedite Hearing** Expunge Extend / Enlarge or Shorten Time In Limine Interpleader Deposit (28 U.S.C. Section 1335) Interpleader Disbursement (28 U.S.C. Section 1335) Intervene Joint Administration Judgment on the Pleadings Jury Trial Leave to Appeal More Definite Statement/Clarify **Preliminary Injunction Protective Order** Quash / Strike Reconsider

Motions (2 of 2: Recusal - Writ)

Recusal Refund **Reinstate Case Reinstate Document** Remand **Reopen Adversary Request for Certification of Direct Appeal Restrict Public Access/Redact** Sanctions Seal Case Seal Document Set Hearing Stay Stay Pending Appeal Strict Compliance Substitute Attorney Substitute Party Summary Judgment Transfer Adversary Case To Another Division Transfer Adversary To Another Bankruptcy Court **Unseal Case Unseal Document** Vacate / Set Aside Withdraw As Attorney Withdraw Motion Withdraw/Rescind/Terminate Document Withdrawal of Reference Writ

## Motions [CLOSED CASES]

Audio CD Order Continue Hearing Defer Fee Extend Time Notice of Opportunity to Object/Respond Reopen Adversary Restrict Public Access/Redact Shorten Time Trustee Reopen Case and Direct Appointment of Trustee UST Reopen Case and Direct Appointment of Trustee Withdraw Motion

#### **Notices**

Notice of Opportunity to Object/Respond Notice of Stipulated Dismissal in an Adversary Proceeding Notice of Voluntary Dismissal Notice to Take Deposition

### Open an AP Case – COMPLAINT or REMOVAL

Open an MP Case - Registration of Foreign Proceeding